

# Exam Certificates Important Information!

## **EXAM CERTIFICATES 2016**

Exam certificates will be available on presentation evening  
from 7.00pm on:

**Thursday 17<sup>th</sup> November 2016**

After that date you can collect them from reception  
providing you show proof of your identity. We regret that,  
for security reasons, we cannot post them to you.

**\*Be aware, in line with exam board guidelines, we will  
only hold certificates for one year (until August 2017)  
after which time they will be confidentially destroyed\***

If you need them after that date you will have to apply  
directly to the exam boards for a Certifying Statement of  
Results, and a fee of approximately £35 per exam board  
will apply.

(Please see the 'Replacement Certificates' link)

· You may be asked for your certificates in the future for  
lots of reasons, eg.  
moving abroad, joining the Forces or for further training,  
so.....

**DO NOT LOSE THEM! KEEP THEM IN A SAFE  
PLACE!**