



Laurence Jackson School
Year 6 to 7
Transition Week
7th – 11th July 2025

Welcome

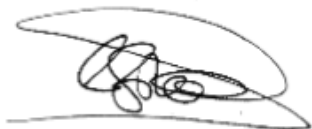
Dear Parent/Carer

I am Miss Giles, the Pastoral Leader who takes responsibility for transition and oversees Year 7. We are delighted that you have chosen to send your child to Laurence Jackson School and are really looking forward to meeting them and starting to get to know them during transition week.

The purpose of transition week is to give your child the opportunity to gain familiarity with our school building, meet staff and start to make new friends in preparation for September. Our rationale and approach to the week is to give pupils as much experience of our typical routines and arrangements as we can so that they go into the summer holidays knowing what to expect when they join us officially in September. We have found that this approach really increases pupils' confidence and allays any concerns or nerves that they may have. Every year, the vast majority make the transition from primary to secondary school smoothy and they quickly settle in to life at LJS. Where pupils find the transition more challenging there are lots of ways that we can provide additional support to resolve any difficulties that they are experiencing. Any concerns at any aspect of transition or your child joining us, please do not hesitate to contact us. I will be very happy to answer any questions or provide any support and can be contacted via transition@laurencejackson.org.

Myself and Headteacher Mrs Jukes and other senior staff will be presenting a Year 6 to 7 transition information session on Wednesday 2nd July at 4pm in the main assembly hall for all parents/carers of Year 6 pupils – we look forward to seeing you there.

Kind regards



Miss C Giles

Enhanced Transition Lead / Year 7 Pastoral Leader



Access to the school site at the beginning and end of the day

If your child is walking to school or using public transport, they should use the footpaths leading up to school at the start and the end of the day. There are duty staff available and visible around the school site before and after school who will be able to support and direct them until they find their way. To ensure student safety, parents are not able to drive up on to the school site at the beginning or end of the day. If you are dropping off or picking up your child by car, please try to arrange to meet them off-site as there are very limited pick up/drop off spaces at the bottom of the school drive.



Transport

Laurence Jackson provides a school transport service to and from South Middlesbrough. If you have completed an application form to use this service and have also paid the deposit, your child will be able to use this service during transition week. Information about the timetable and bus stops from September is in the 2025-2026 transport handbook linked [here](#). You will find the link to a form for applying for a place on the home school transport service in the same document if you still need to.

The Local Authority (Redcar and Cleveland) provides a transport service to and from East Cleveland. If you live in East Cleveland and would like to access the Local Authority transport service, please contact Redcar and Cleveland on 01642 776906. In the same way as with the school service to south Middlesbrough, if your child is eligible to travel on this service because of where you live, or if you have applied for a paid place on this service, your child will be able to use it during transition week.

What to bring and what to wear

Your child should wear their primary school uniform for transition week. They will need to bring a bag to school to carry their belongings around school in. Please make sure that your child has a pencil case which contains a blue or black pen, a pencil a ruler and an eraser. We also recommend that they bring a bottle of water to school, and if they are not going to have a school meal, they will need to bring a packed lunch.

All Year 6 pupils will have a PE lesson on one of the days they are with us during transition week and will be told on the first day which day of the week will be their PE day. On their PE day they should come to school wearing their primary school PE kit. There will be no PE lessons on Monday 7th July.

Arriving to school

Your child should arrive by 8.20am each day of transition week. They will come in to school via the student entrance, which is situated to the left of the main entrance. Duty staff will be visible to help. On day 1, Year 6 will be directed straight to the Sports Hall where they will meet their form tutor and other members of their form group. From Tuesday, Year 6 will go to their outside social area where they will be supervised until the start of the day. Each form group will be assigned an older LJS student who will act as student leader and escort Year 6 pupils to lessons and be a friendly face for any questions.



Lunch

At Laurence Jackson, meal deals are £3.00. During transition week all Year 6 pupils will be provided with school lunches **free of charge** every day and will be able to familiarise themselves with the arrangements and experience a typical lunchtime at our school. Lunch will be at 12.10pm during transition week.

Further information about lunch arrangements, including example menus, can be found via our [website](#).

Students can choose between the following meal deals:

- Main course and dessert
- Main course and carton drink or bottle of water
- Pasta King and dessert
- Pasta King and carton drink or bottle of water
- Grab bag (sandwich, dessert or carton drink or bottle of water)
- Wrap and dessert
- Wrap and carton of drink or water

Forms groups, teaching groups and settling in

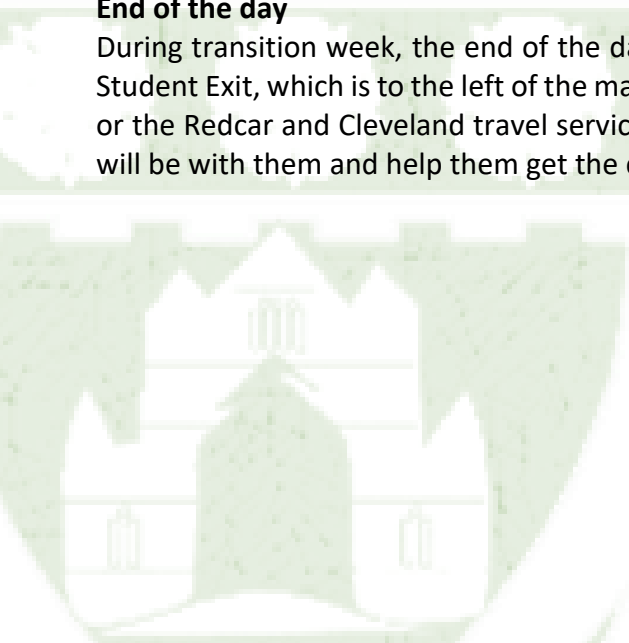
The transition to secondary school for all students is supported by an extensive pastoral support team. Whilst student and parent anxieties about transition are often expressed as concern about form class placements, experience shows us that despite these normal anxieties, the vast majority of students settle well into school and make new friends quickly.

Form time is at the start of the school day where various form time activities, equipment and uniform checks take place and students can get ready for the day ahead. Form Tutors will be the first member of staff that students see on a daily basis and will help and support them every step of the way. Joining a new form is the beginning of the process that mixes students from these different feeder schools as they become a year group at our school. Every year students join us who do not know anyone else, but they very quickly settle in and make new friends. Students will meet their Form Tutor on the first day of transition and will have transition week to settle in and get to know new people. During transition week, students will be taught in their form groups but from September they will be taught in different teaching groups. This means that the children that students are in form groups with are not necessarily the same as who will be in their teaching groups.



End of the day

During transition week, the end of the day for Year 6 pupils is 2.50pm. They will leave school site via the Student Exit, which is to the left of the main entrance. If pupils are using either our school transport service or the Redcar and Cleveland travel service, they should wait at the front of school where designated staff will be with them and help them get the correct bus.



Transition Week Programme 2025

Monday 7th July

On arrival at school, Year 6 pupils will be directed to the Sports Hall where they will have an assembly and be introduced to key staff and their Form Tutor. Students will spend their first morning with their form tutor and meet their tutor group. They will also receive their timetable for the week, tour the school and have a biometric profile set up so that in September parents/carers can pay for lunches via Arbor. In the afternoon, Year 6 pupils will take part in lessons



Tuesday 8th July

During the morning, Year 6 pupils will watch selected scenes of our school production of *'Oliver!'* Year 6 pupils will continue to take part in lessons and continue with their timetable for the rest of the day.

If you would like to purchase tickets for any of the show nights in July (9th, 10th or 11th) please [click here](#).

Wednesday 9th – Friday 11th July

Students continue to take part in a range of lessons.

SEND Coffee Morning

Parents/carers of Year 6 SEND pupils can attend a drop-in coffee morning in the youth centre on Friday 11th July between 11am until 12noon led by key staff and the SEND team.

